

Chairperson Signature Amy Gyllenskog

Date 06-05-2024

**BEAR RIVER HEAD START POLICY COUNCIL
2023-2024 Interim Meeting Minutes**

Date: Monday, April 29, 2024	Start Time: 8:00PM End Time: 8:11PM	Location: Dialpad Meetings: 1-888-602-7505	
2023-2024 Policy Council Members' Attendance		YES	NO
Rachel Ekman*	Brigham Representative	X	
	Brigham Alternate		
Anna Sherman*	Tremonton Representative	X	
Jessica Flinn*	Tremonton Alternate		E
Amy Gyllenskog* (Chair & Utah HSAC)	Hyde Park Representative	X	
Alexander Quinn* (Treasurer)	Hyde Park Alternate		E
Tasneem Mussaji*	Logan Representative	X	
Ashley Davis*	Logan Alternate	X	
	Hyrum Representative		
	Hyrum Alternate		
	Smithfield Representative		
	Smithfield Alternate		
	Richmond Representative		
	Richmond Alternate		
Stacey Clark* (Secretary)	Malad Representative		X
Karli Leonardi* (Idaho HSAC)	Malad Alternate	X	
Brittan Johnson* (Vice Chair)	Paris Representative		E
Whitney Miles*	Paris Alternate		X
Kristin Fellows*	Preston Representative		X
	Preston Alternate		
Festus Odunuga*	Nest/Koop Representative	X	
Juliane Checketts*	Nest/Koop Alternate	X	
	Fishpond Representative		
Kila (Gifford) Carey*	Fishpond Alternate		X
	Board Representative		
Anna Herrera*	Community Representative	X	
Justin Nuñez*	Community Representative		X

***Trained Policy Council Members**

Members needed for a Quorum: 6	
Number of Voting Members who attended the meeting: 6	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 3
Do we have a Quorum? YES	
Meeting Called to Order By: Amy Gyllenskog (Policy Council Chairperson)	
Meeting Facilitated By: Terrah Smith (Administrative Assistant)	
Additional Staff in Attendance: Steph Wood (Centerbased Coordinator), ReNae Torbenson (Homebased Coordinator), Cherie Pierce (Health & Wellness Administrator)	

1. Vote to approve the hire request of Rachel Garrett as a Health Specialist – Cherie

Pierce		
Rachel is from Kaysville. She's been going to Utah State University for the past few years and is graduating in three days with her Health Education and Promotion Degree. She's been working at Northern Utah Eye Center, an eye clinic in Logan, as a technician for the past, almost, two years. She's really loved working with patients and doing all kinds of pretesting and scans of patients, etc. Rachel is excited to hopefully work as a Health Specialist at Head Start and be able to work with kids, helping coordinate their health care visits, getting to know them and helping them. Policy Council congratulated Rachel on graduating in three days. Rachel thanked Policy Council. She is very excited.		
Motion to approve the hire request of Rachel Garrett as a Health Specialist		
Motion: Anna Sherman	Seconded: Festus Odunuga	Approved: YES

2. Vote to approve the hire request of Rachel Anderson as a Family Educator – ReNae Torbenson		
Rachel is applying for the Family Educator position. She is also from Kaysville and just finished up her degree in Human Development and Family Studies. She also had the great opportunity to do an internship with The Family Place as one of their Education Interns during the fall. That was a great opportunity to get involved in Family Education. Rachel was able to help teach the little children and some older children (ages 10-12) as well, along with some parents in a home setting. She's really excited to potentially work in the home setting again and teach all about family education.		
Motion to approve the hire request of Rachel Anderson as a Family Educator		
Motion: Tasneem Mussaji	Seconded: Festus Odunuga	Approved: YES

3. Vote to approve the hire request of Chloe Chandler as a PHS Teacher Assistant (Paid Internship Position) – Steph Wood		
Chloe is a student at Utah State University studying Early Elementary Education. She will probably be graduating in the Fall of 2025. In her last job, Chloe was a Work Study at the preschool at Utah State where she was able to work and be involved with the toddlers and children ages three to five. Chloe is hoping to get a head start on her career. The position she is requesting to be hired for is the Teacher Assistant Internship position. She really hopes this will help open more doors and open up her career for the future. She thanked Policy Council for their consideration.		
Motion to approve the hire request of Chloe Chandler as a PHS Teacher Assistant (Paid Internship Position)		
Motion: Karli Leonardi	Seconded: Festus Odunuga	Approved: YES

4. Vote to approve the transfer request of Betty Samuelson from PHS Smithfield Teacher Assistant to PHS Hyde Park Disabilities Assistant/Nutrition Aide – Steph Wood		
Betty has been with Bear River Head Start as a Teacher Assistant in Smithfield and in the Hyde Park location for just over a year now. She has loved the Preschool aspect of it. She loves working with the kids and having the challenge of making sure their nutritional needs are properly met with any health issues they may have. Betty was a previous daycare owner until COVID hit. She used to be a Medical Assistant for a workplace here in Logan. She was also an EMT (Emergency Medical Technician). She just loves being able to help the kids receive the nutrition they need.		
Motion to approve the transfer request of Betty Samuelson from PHS Smithfield Teacher Assistant to PHS Hyde Park Disabilities Assistant/Nutrition Aide		
Motion: Festus Odunuga	Seconded: Anna Sherman	Approved: YES

5. Vote to adjourn the April 29, 2024 Interim Policy Council Meeting – Amy Gyllenskog

With no other business to conduct, the April 29, 2024 Interim Policy Council Meeting was adjourned at 8:11pm.

Motion to adjourn the April 29, 2024 Interim Policy Council Meeting

Motion: Festus Odunuga

Seconded: Karli Leonardi

Approved: YES