

Policy Council Approval

Chairperson Signature Amy Gyllenskog

Date AUG 15 2024

**BEAR RIVER HEAD START POLICY COUNCIL  
2023-2024 Interim Meeting Minutes**

<b>Date:</b> Thursday, August 1, 2024	<b>Start Time:</b> 8:00PM <b>End Time:</b> 8:14PM	<b>Location:</b> Dialpad Meetings: 1-888-602-7505	
<b>2023-2024 Policy Council Members' Attendance</b>		<b>YES</b>	<b>NO</b>
Rachel Ekman*	Brigham Representative		E
	Brigham Alternate		
Anna Sherman*	Tremonton Representative	X	
Jessica Flinn*	Tremonton Alternate		X
Amy Gyllenskog* (Chair & Utah HSAC)	Hyde Park Representative	X	
Alexander Quinn* (Treasurer)	Hyde Park Alternate		E
Tasneem Mussaji*	Logan Representative		E
Ashley Davis*	Logan Alternate	X	
	Hyrum Representative		
	Hyrum Alternate		
	Smithfield Representative		
	Smithfield Alternate		
	Richmond Representative		
	Richmond Alternate		
Stacey Clark* (Secretary)	Malad Representative		X
Karli Leonardi* (Idaho HSAC)	Malad Alternate	X	
	Paris Representative		
Whitney Miles*	Paris Alternate		X
Kristin Fellows*	Preston Representative	X	
	Preston Alternate		
Festus Odunuga*	Nest/Koop Representative		E
	Nest/Koop Alternate		
	Fishpond Representative		
Kila (Gifford) Carey*	Fishpond Alternate	X	
	Board Representative		
Anna Herrera*	Community Representative	X	
Justin Nuñez*	Community Representative		E

**\*Trained Policy Council Members**

<b>Members needed for a Quorum: 6</b>	
Number of Voting Members who attended the meeting: 6	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 1
<b>Do we have a Quorum? YES</b>	
Meeting Called to Order By: Amy Gyllenskog (Policy Council Chairperson) Meeting Facilitated By: Terrah Smith (Administrative Assistant) Additional Staff in Attendance: Steph Wood (Centerbased Coordinator), Cassie Peterson (Child Development Manger & Facilities Coordinator)	

**1. Vote to approve the hire request of Kirsha Pearce as an EHS Part-Time Pond**

<b>Infant/Toddler Teacher Assistant – Steph Wood</b>		
Kirsha was born and raised in Cache Valley. She attended Utah State University and graduated with a Bachelor’s Degree in Family Life Studies with an emphasis in Human Development. She’s been around kids her whole life. Growing up, her mom ran a state licensed in-home day care and she’s been babysitting since she was about 12 years old. After Kirsha graduated High School she got hired on as a nanny. A few years later she picked up a second family that she was referred to by her first family and she’s been tending for both since. Unfortunately the kids are growing up and won’t need as much care as they’ll be in school. Kirsha has loved what she’s been doing and has been looking for another opportunity to serve kids. She’s excited for this opportunity to work for Bear River Head Start and help with the littles again.		
<b>Motion to approve the hire request of Kirsha Pearce as an EHS Part-Time Pond Infant/Toddler Teacher Assistant</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Anna Sherman</b>	<b>Approved: YES</b>

<b>2. Vote to approve the hire request of Emma Hansen as an EHS Pond Infant/Toddler Teacher Assistant – Steph Wood</b>		
Emma was born in Kaysville, Utah. She moved all around Utah and California, going to five different elementary schools and ended up in Pleasant View, just north of Ogden. Emma got her Associate’s Degree at Snow College. She met her husband there and they will celebrate their one year anniversary this month. Emma is heading into her Senior year at Southern Utah University studying Family Relations and Human Development. She has also been around kids her whole life. Emma and her younger brother are five years apart. She took care of him from the time he was born and as soon as she could start babysitting, she did. In High School she was a nanny and worked a couple of customer service jobs. When Emma graduated, she moved to Boston, Massachusetts and worked at a day care with Kindergarteners. Since returning to Utah, she has worked at various summer camps with kids ranging in ages from 0 to Kindergarten age. At Snow College she worked at Little Badgers Learning Center which is the day care center preschool that is run by Snow College. She was in the infant room with 0-2 year olds. That was one of her favorite jobs. Working with babies is Emma’s absolute favorite!		
<b>Motion to approve the hire request of Emma Hansen as an EHS Pond Infant/Toddler Teacher Assistant</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Kristin Fellows</b>	<b>Approved: YES</b>

<b>3. Vote to approve the transfer request of Nichole Fisher from PHS Smithfield Classroom Assistant to PHS Logan Teacher Assistant – Steph Wood</b>		
Nichole is requesting a transfer from the Smithfield facility to the Logan facility as a Teacher Assistant in the Wonder Classroom. It is closer to her house and more hours. It’s a good opportunity to be in her area more.		
<b>Motion to approve the transfer request of Nichole Fisher from PHS Smithfield Classroom Assistant to PHS Logan Teacher Assistant</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Karli Leonardi</b>	<b>Approved: YES</b>

<b>4. Vote to approve the transfer request of Lorraine Spencer from PHS Malad Classroom Assistant to PHS On-Call Teacher Assistant – Steph Wood</b>		
Lorraine was unable to join the call. She will attend the next Policy Council Meeting to introduce herself and have her transfer request voted on for approval.		

<b>5. Vote to adjourn the August 1, 2024 Interim Policy Council Meeting – Amy Gyllenskog</b>		
With no other business to conduct, the August 1, 2024 Interim Policy Council Meeting was		

adjourned at 8:14pm.

**Motion to adjourn the August 1, 2024 Interim Policy Council Meeting**

**Motion: Ashley Davis**

**Seconded: Anna Sherman**

**Approved: YES**