

Policy Council Approval

Chairperson Signature Amy Gyllenskog

Date SEP 19 2024

**BEAR RIVER HEAD START POLICY COUNCIL
2023-2024 Interim Meeting Minutes**

Date: Monday, September 9, 2024	Start Time: 8:00PM End Time: 8:14PM	Location: Dialpad Meetings: 1-888-602-7505	
2023-2024 Policy Council Members' Attendance		YES	NO
Rachel Ekman*	Brigham Representative		E
	Brigham Alternate		
Anna Sherman*	Tremonton Representative	X	
Jessica Flinn*	Tremonton Alternate		E
Amy Gyllenskog* (Chair & Utah HSAC)	Hyde Park Representative	X	
Alexander Quinn* (Treasurer)	Hyde Park Alternate		E
Tasneem Mussaji*	Logan Representative		X
Ashley Davis*	Logan Alternate	X	
	Hyrum Representative		
	Hyrum Alternate		
	Smithfield Representative		
	Smithfield Alternate		
	Richmond Representative		
	Richmond Alternate		
Stacey Clark* (Secretary)	Malad Representative	X	
Karli Leonardi* (Idaho HSAC)	Malad Alternate	X	
	Paris Representative		
Whitney Miles*	Paris Alternate	X	
Kristin Fellows*	Preston Representative		E
	Preston Alternate		
Festus Odunuga*	Nest/Koop Representative	X	
	Nest/Koop Alternate		
	Fishpond Representative		
Kila (Gifford) Carey*	Fishpond Alternate		E
	Board Representative		
Anna Herrera*	Community Representative	X	
Justin Nuñez*	Community Representative	X	

***Trained Policy Council Members**

Members needed for a Quorum: 6	
Number of Voting Members who attended the meeting: 7	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 2
Do we have a Quorum? YES	
Meeting Called to Order By: Amy Gyllenskog (Policy Council Chairperson)	
Meeting Facilitated By: Terrah Smith (Administrative Assistant)	
Additional Staff in Attendance: Steph Wood (Centerbased Coordinator)	

1. Vote to approve the hire request of Emily Griffiths as a PHS on-call Teacher – Steph

Wood		
Emily has been a Teacher for the past five and a half years. In her first two years of teaching she was a Dual Language Teacher and the last four years she's been a traditional Teacher. Emily has taught First, Second and Third Grades. Teaching is in her blood; her parents and grandparents were teachers. Teaching has always been Emily's passion. She would love the opportunity to work at Bear River Head Start as an on-call Teacher.		
Motion to approve the hire request of Emily Griffiths as a PHS on-call Teacher		
Motion: Ashley Davis	Seconded: Justin Nuñez	Approved: YES

2. Vote to approve the hire request of Ashley Doolin as the PHS Smithfield Classroom Assistant – Steph Wood		
Ashley has three kids that go to Head Start right now, all under the age of 5, and two teenagers. Most of her jobs so far have been in customer service. She has a lot of different background experience with lots of people from different walks of life. Ashley's dream job growing up was to be a mom so being around kids, watching them grow and explore the world is an amazing experience. She has loved the program with her kids in it. It's been extremely beneficial and is something she'd love to be a part of.		
Motion to approve the hire request of Ashley Doolin as the PHS Smithfield Classroom Assistant		
Motion: Ashley Davis	Seconded: Festus Odunuga	Approved: YES

3. Vote to approve the hire request of Kaylee McKinnon as the PHS Logan Center Teacher Assistant – Steph Wood		
Kaylee loves working with kids. Growing up she was able to babysit and nanny for different families with kids from ages newborn to 14. She also had the opportunity to work at the Logan High Preschool and for a program called Summer Playground through the Logan City Recreation Department. After that, Kaylee finished up high school and then went to Southern Utah University. She was able to work at their Head Start program through the university and she absolutely loved it. When she came home from college she was able to teach some lessons to the same age range from ages 2-12. Kaylee has always loved working with younger kids and being able to teach them new things. This will be super fun and she's excited to start working here.		
Motion to approve the hire request of Kaylee McKinnon as the PHS Logan Center Teacher Assistant		
Motion: Ashley Davis	Seconded: Stacey Clark	Approved: YES

4. Vote to approve the hire request of Nicole Beutler as a PHS Teacher Assistant (Paid Internship) – Steph Wood		
Nicole is currently a student at Utah State University majoring in Family and Consumer Sciences. She really loves the program. She loves to cook and bake and also loves kids. She just did internship at the Boys and Girls Club and worked closely with kids in Kindergarten to Fifth Grade. She helped establish lessons and curriculum for them for the summer. It was a lot of fun. She also has experience working in a preschool and day care setting. She's excited for this opportunity and was happy to meet Policy Council.		
Motion to approve the hire request of Nicole Beutler as a PHS Teacher Assistant (Paid Internship)		
Motion: Ashley Davis	Seconded: Anna Sherman	Approved: YES

5. Vote to adjourn the September 9, 2024 Interim Policy Council Meeting – Amy		
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Gyllenskog

With no other business to conduct, the September 9, 2024 Interim Policy Council Meeting was adjourned at 8:14pm.

Motion to adjourn the September 9, 2024 Interim Policy Council Meeting**Motion: Ashley Davis****Seconded: Justin Nuñez****Approved: YES**