

Chairperson Signature Amy Gyllenskog

Date 10-23-2024

**BEAR RIVER HEAD START POLICY COUNCIL
2023-2024 Interim Meeting Minutes**

Date: Thursday, September 26, 2024	Start Time: 8:00PM End Time: 8:16PM	Location: Dialpad Meetings: 1-888-602-7505	
2023-2024 Policy Council Members' Attendance		YES	NO
Rachel Ekman*	Brigham Representative	X	
	Brigham Alternate		
Anna Sherman*	Tremonton Representative		E
Jessica Flinn*	Tremonton Alternate		X
Amy Gyllenskog* (Chair & Utah HSAC)	Hyde Park Representative	X	
Alexander Quinn* (Treasurer)	Hyde Park Alternate		E
Tasneem Mussaji*	Logan Representative	X	
Ashley Davis*	Logan Alternate		E
	Hyrum Representative		
	Hyrum Alternate		
	Smithfield Representative		
	Smithfield Alternate		
	Richmond Representative		
	Richmond Alternate		
Stacey Clark* (Secretary)	Malad Representative	X	
Karli Leonardi* (Idaho HSAC)	Malad Alternate		E
	Paris Representative		
Whitney Miles*	Paris Alternate		E
Kristin Fellows*	Preston Representative	X	
	Preston Alternate		
Festus Odunuga*	Nest/Koop Representative	X	
	Nest/Koop Alternate		
	Fishpond Representative		
Kila (Gifford) Carey*	Fishpond Alternate	X	
	Board Representative		
Anna Herrera*	Community Representative	X	
Justin Nuñez*	Community Representative		E

***Trained Policy Council Members**

Members needed for a Quorum: 6	
Number of Voting Members who attended the meeting: 7	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 1
Do we have a Quorum? YES	
Meeting Called to Order By: Amy Gyllenskog (Policy Council Chairperson) Meeting Facilitated By: Terrah Smith (Administrative Assistant) Additional Staff in Attendance: Steph Wood (Centerbased Coordinator), Debbie Zilles (Fiscal Office Manager), Cassie Petersen (Child Development Manager & Facilities Coordinator)	

1. Vote to approve the hire request of Paige Morgan as a Fiscal Assistant – Debbie Zilles

Paige is hoping to join the Fiscal Department. She is the youngest of seven kids. She is not married and has two dogs, no kids. She comes from a very big family with 21 nieces and nephews, and two on the way. She really enjoys spending a lot of time with her nieces and nephews. They're really fun to be around. Paige grew up in Pocatello, Idaho and attended Idaho State University where she earned her Bachelor's Degree. Her degree is focused in the Zoological and Anthropological Sciences and that has turned into more of a hobby to pass the time. Her recent experience that may be applicable is that she was working as a receptionist in an Orthopedic Clinic in a rural area. Paige and her fellow receptionist helped manage the schedules for 12 different Orthopedic Providers with different specialties. She prides herself on being efficient and honest as well as having integrity and being very hardworking and motivated to take on challenges and complete those.

Motion to approve the hire request of Paige Morgan as a Fiscal Assistant

Motion: Anna Herrera	Seconded: Stacey Clark	Approved: YES
-----------------------------	-------------------------------	----------------------

2. Vote to approve the hire request of Mikayla Robison as an EHS On-Call Infant/Toddler Teacher Assistant – Steph Wood

Mikayla has worked with children ages 0-3 for about six years since she was 16. She's worked at multiple day-cares and preschools. Mikayla has an Associate's Degree from Snow College in Early Childhood Education and is currently working toward her Bachelor's Degree at Utah State University in Family, Consumer Science Education. She loves working with children and has a passion for helping them learn and grow. She is excited to be a part of Head Start.

Motion to approve the hire request of Mikayla Robison as an EHS On-Call Infant/Toddler Teacher Assistant

Motion: Kristin Fellows	Seconded: Anna Herrera	Approved: YES
--------------------------------	-------------------------------	----------------------

3. Vote to approve the transfer request of Haley Richman from Disability Aide to Social Emotional Coach – Steph Wood

Haley has worked for Bear River Head Start for almost a year now as a Disability Aide. She is requesting to transfer to the Social Emotional Coach position. Haley has worked with kids, specifically with disabilities, for several years and has been able to do coaching with them. She also worked at a center for children with Autism. She really loves interacting with the kids, being able to help them and make accommodations and modifications for them. Haley has two brothers who have Autism. She loves Head Start and really enjoys working here.

Motion to approve the transfer request of Haley Richman from Disability Aide to Social Emotional Coach

Motion: Tasneem Mussaji	Seconded: Anna Herrera	Approved: YES
--------------------------------	-------------------------------	----------------------

4. Vote to adjourn the September 26, 2024 Interim Policy Council Meeting – Amy Gyllenskog

With no other business to conduct, the September 26, 2024 Interim Policy Council Meeting was adjourned at 8:16pm.

Motion to adjourn the September 26, 2024 Interim Policy Council Meeting

Motion: Anna Herrera	Seconded: Tasneem Mussaji	Approved: YES
-----------------------------	----------------------------------	----------------------