

Chairperson Signature Amy GyllenskogDate 12-05-2024

BEAR RIVER HEAD START POLICY COUNCIL 2023-2024 Meeting Minutes

Date: Thursday, October 10, 2024		Start Time: 7:00PM End Time: 8:00PM		Location: Dialpad Meetings: 1-888-602-7505	
2023-2024 Policy Council Members' Attendance				YES	NO
Rachel Ekman*	Brigham Representative				E
	Brigham Alternate				
Anna Sherman*	Tremonton Representative	X			
Jessica Flinn*	Tremonton Alternate	X			
Amy Gyllenskog* (Chair & Utah HSAC)	Hyde Park Representative	X			
Alexander Quinn* (Treasurer)	Hyde Park Alternate	X			
Tasneem Mussaji*	Logan Representative				X
Ashley Davis*	Logan Alternate				X
	Hyrum Representative				
	Hyrum Alternate				
	Smithfield Representative				
	Smithfield Alternate				
	Richmond Representative				
	Richmond Alternate				
Stacey Clark* (Secretary)	Malad Representative				X
Karli Leonardi* (Idaho HSAC)	Malad Alternate	X			
	Paris Representative				
Whitney Miles*	Paris Alternate				E
Kristin Fellows* (Vice Chair)	Preston Representative	X			
	Preston Alternate				
Festus Odunuga*	Nest/Koop Representative	X			
	Nest/Koop Alternate				
	Fishpond Representative				
Kila (Gifford) Carey*	Fishpond Alternate	X			
Brooks Bodily	Board Representative	X			
Justin Nuñez*	Community Representative				X
2024-2025 Policy Council Members' Attendance				YES	NO
	Brigham Representative				
Zuleyma Alvarado	Tremonton Representative				X
Norma Sanchez	Hyde Park Representative				X
Cassidy Macoubrie	Logan Representative	X			
	Hyrum Representative				
Haylee Fellows	Smithfield Representative	X			
	Richmond Representative				
Karli Leonardi	Malad Representative			Marked above	
Zach Johnson	Paris Representative	X			
Kristin Fellows	Preston Representative			Marked above	
Festus Odunuga	Nest/Koop Representative			Marked above	
Janeth Ocampo	Fishpond Representative	X			

***Trained & Seated Policy Council Members**

Members needed for a Quorum: 6	
Number of Voting Members who attended the meeting: 7	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 6
Do we have a Quorum? YES	
Meeting Called to Order By: Amy Gyllenskog (2023-2024 Policy Council Chairperson) Meeting Facilitated By: Terrah Smith (Administrative Assistant) Additional Staff in Attendance: Sarah Thurgood (Program Director), Kristie Curtis (Family Services Coordinator), Steph Wood (Centerbased Coordinator), ReNae Torbenson (Homebased Coordinator), Cherie Pierce (Health & Wellness Administrator), Denise Ayala (ERSEA Manager)	

1. Welcome the new 2024-2025 Policy Council Members – Terrah Smith

Welcome to our new Policy Council Members! Thank you for volunteering to serve on Policy Council for Bear River Head Start and for joining the meeting tonight.

My name is Terrah Smith. I have reached out to the new Policy Council Members with training information. I am the Administrative Assistant and one of my duties is to make sure the Policy Council Meetings run smoothly. I'll get you all of the information you'll need to review before meetings, send out reminders, set up the meetings, etc. If any of the new Policy Council Members are having trouble completing the online training or have any questions, feel free to reach out to me. I'll do what I can to help you with that.

I will be jumping in throughout tonight's meeting to give some training for the new Policy Council Members. Our Policy Council Members from last year will be running this meeting. Tonight should be their last meeting unless we need to hold an interim meeting between now and the meeting that is scheduled for November.

We need a quorum to start our Policy Council Meetings. To be able to vote on agenda items we must have a quorum present which is at least 51% of our elected Policy Council Representatives. We can't start a meeting until we have a quorum so it is important for Policy Council Members to join the meeting as soon as you can and to stay on for the entire meeting to ensure we have a quorum to be able to vote on the items necessary.

We encourage all Policy Council Members to attend each meeting, ask questions, make comments and participate. Participation helps everyone fully understand the items being voted on for approval and what is going on in the program. Each area has one representative that can vote for each item. As we get to the voting process, I will provide some training on that. Amy, our current Policy Council Chairperson, is conducting the meeting tonight which means she will announce each item on the agenda and turn it over to the person that needs to share information on it. After discussion occurs, she will conduct the vote for items that need to be voted on.

2. Vote to approve the hire request of Mallory Jensen as the Homebased Child Development Assistant – ReNae Torbenson

Mallory was offered the position of Homebased Child Development Assistant at Bear River Head Start. She recently graduated from Utah State University with a Bachelor's Degree in Human Development and Family Studies, which she loved. That education helped set her up for her internship experiences and this position as well. Mallory did her internship at the Family Place which is also a very good resource for families in Logan. She loved working there. She feels that she'll be good in this position because she knows all of her materials and also has the practical experience of working with people in the community, with sensitive information and teaching, etc. Mallory feels she'll be a great asset to Bear River Head Start.

Motion to approve the hire request of Mallory Jensen as the Homebased Child Development Assistant		
Motion: Karli Leonardi	Seconded: Festus Odunuga	Approved: Yes

3. Vote to approve the hire request of Kenzy Jackson as the PHS Malad Classroom Assistant – Steph Wood		
Kenzy was offered the position of Classroom Assistant at the Bear River Head Start Center in Malad, Idaho. She has worked with the Boys and Girls Club in Elementary Schools and with littles in the past. Kenzy is currently going to school for her Bachelor’s Degree in Elementary Education. She is excited to pursue this career as well.		
Motion to approve the hire request of Kenzy Jackson as the PHS Malad Classroom Assistant		
Motion: Brooks Bodily	Seconded: Karli Leonardi	Approved: Yes

4. Vote to approve the hire request of Anna Herrera as the PHS Smithfield Teacher Assistant – Steph Wood		
Anna has served on the Policy Council for several years now in different positions. She has absolutely loved it and hopes the new Policy Council Members will love it too. Going into this position, Anna studied psychology for several years when she was in college and is a certified translator for the United States. She has also worked with children for many years in different positions. She’s worked in a day care and has been a Sunday School Teacher. Anna’s kids were also in Head Start. She takes care of her nieces and nephews often and is always around kids. Anna is the neighborhood mom; kids are always at her house and she loves it that way. Anna feels she is a good fit for this position because she has so much experience with children. She is really excited to share all of her knowledge and life experience with these kids. She can’t wait! As Anna mentioned, she has been on Policy Council. If she is approved for this position tonight, she will no longer be able to be on Policy Council because she will be a staff member.		
Motion to approve the hire request of Anna Herrera as the PHS Smithfield Teacher Assistant		
Motion: Festus Odunuga	Seconded: Kristin Fellows	Approved: Yes

5. Vote to approve the transfer request of Paula Smith from PHS Smithfield Teacher Assistant to Disability Aide – Steph Wood		
Paula was working as the Teacher Assistant at the Smithfield Center when the Disability Aide position came open. Even though she really enjoys being a Teacher Assistant, and she’s done that for other Head Starts too, she decided this would be a good career move for her. Paula has had a lot of experience working with disability and behavior children in other experiences in her life. This is the way she wants to go in her career which is why she decided to transfer from Teacher Assistant to a Disability Aide.		
Motion to approve the transfer request of Paula Smith from PHS Smithfield Teacher Assistant to Disability Aide		
Motion: Kristin Fellows	Seconded: Karli Leonardi	Approved: Yes

6. Vote to approve the transfer request of Emily Griffiths from PHS On-Call Teacher to PHS Child Development Assistant – Steph Wood		
Emily has been working for Head Start as an On-Call Teacher for about a month now. She’s been a Teacher for the past five and a half years. For the first two years of teaching she was a Dual Language Teacher. The last three and a half years she was a traditional Teacher. She’s		

taught first, second and third grades. She's also been a nursery leader for several years with her church. Teaching is in Emily's blood. Her parents and grandparents were teachers and teaching has always been her passion. The position she is hoping to transfer to is the Child Development Assistant position.

Policy Council just heard introductions for hires and transfers and after each one shared a little bit about themselves, Amy opened it up for questions. Policy Council Members can ask any questions they have about the person's experience, education or something they saw in their packet of information, while that person is on the call. After they are done introducing themselves and answering questions, we ask them to leave the call. Before a vote can occur to approve the hire or transfer of someone, that person must leave the meeting. The names listed on the agenda next to the item for each hire or transfer are the Coordinator, or upper management staff, over that person. They are also available during the meetings. If during the voting process there are questions about that specific position or that person the Coordinators can also answer those questions. Now that all of the people requesting to be hired or transferred have left the call, Amy will start with conducting the vote for the hire request of Mallory Jensen. Policy Council Members can ask questions or make comments that will help everyone make a decision on if that person should be approved or not for the hire or transfer. As a reminder, because the new Policy Council Members are only observing tonight, the Policy Council Members from last year are running this meeting and will complete the voting process.

Motion to approve the transfer request of Emily Griffiths from PHS On-Call Teacher to PHS Child Development Assistant

Motion: Festus Odunuga

Seconded: Brooks Bodily

Approved: Yes

7. Vote to approve the Selection Criteria for Bear River Head Start/Early Head Start – Denise Ayala

The new Policy Council Members just listened to the voting process. We follow Robert's Rules of Order for voting. For the voters at each meeting, this means they can put forth their name to first or second a motion. When the Policy Council Chair asks for someone to first the motion, if you are in favor of approving the item being discussed, you will state your name. The Chair will then ask for a second. Another voter will state their name if they also approve the item. When the Policy Council Chair asks, "All in favor?" you will respond "Aye," if you are in favor of approving the item being discussed. When they ask, "Any opposed?" you will respond "Aye," at that time if you are opposed to approving that item. We ask for good participation from everyone during the voting process to ensure we have good representation of the Policy Council quorum. Amy will now continue down the agenda. The names listed to the side of each item are the staff who will present information on that item before it is voted on for approval or disapproval. Amy will conduct the voting process for each item in order. It is important for Policy Council to ask questions and discuss throughout the meeting. Head Start values parent participation and we follow up on anything discussed or questions asked during these meetings.

Denise is the ERSEA Manager and presented an update to our eligibility criteria to Policy Council. In accordance with the updated Performance Standard 1302.14(6), a program may consider the enrollment of children of staff members as part of the selection criteria in paragraph (a)(1) of this section. Bear River Head Start proposes updating our eligibility criteria to add 45 points for children of current staff members. This change aims to enhance the recruitment and retention of staff by supporting their well-being. Enrolling the children of staff can significantly aid in both recruiting and retaining quality personnel. Assigning 45 points will moderately prioritize staff children. Assigning points to children of staff members does not significantly reduce opportunities for other high-need groups, such as children experiencing homelessness or those from families with the lowest incomes. Some changes we would like to make to the eligibility criteria is to add those 45 points for children of Bear River Head Start staff. We would

also like to update our eligibility set names from Head Start 2020 to Head Start 2024 and on and change EHS/EHS Expansion to just EHS 2024 and on.

We've got new Performance Standards that just came out a couple months ago. There are two things we really need to take a look at which are national priorities. The biggest one is to recruit and retain staff. If programs have a lot of staff turnover, it affects the children in the classrooms because they don't have consistency with their teachers and the routine nor the opportunity for a strong attachment with their teachers and then they'll get a new teacher. One of the difficulties we always work with is how to retain staff. One way is to pay competitive wages compared with the school districts and other agencies that hire for similar positions. However, it's not easy to stay competitive with salaries and wages because we have flat funding. Without an increase to our funding or other adjustments, we cannot pay staff more. This allowance is a good opportunity for us to implement because it does not cost the program any money. We have some staff members that apply to enroll their children but not a lot. Implementing this flexibility from the Office of Head Start is something we can do to encourage our staff to stay with us and their children may be able to get into Head Start. They'll get some additional points as they apply but it is not enough points that it excludes anyone else from receiving services.

Motion to approve the Selection Criteria for Bear River Head Start/Early Head Start

Motion: Karli Leonardi	Seconded: Festus Odunuga	Approved: Yes
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8. Vote to approve the Bear River Head Start Program Data Protection Policies – Sarah Thurgood

We have a lot of data and information that is retained in our systems such as recruitment information, child and family files, etc. Most of our data is kept in an online data collection system called ChildPlus. We protect the data in ChildPlus by ensuring that each staff member has access only to the information they need for their job duties. Teachers have access to the children's information that are in their classes. Health staff can see the children's immunization and medical and dental records. There are very few people who have access to everything within ChildPlus and they have to be in a management position. Sarah cannot see everything because she does not need access to all of the information to fulfill her job duties. This is on a very strict need-to-know basis. If anyone were trying to access information they didn't have the proper security clearance for that attempt would be logged in the system and followed up on. Hard copy files are contained in filing cabinets that are double locked and within offices that are also locked. We have security cameras by all of our files so we can always ensure they are being kept securely.

Motion to approve the Bear River Head Start Program Data Protection Policies

Motion: Kristin Fellows	Seconded: Kila Carey	Approved: Yes
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9. Vote to approve the Bear River Head Start Community Assessment – Sarah Thurgood

We are applying for the funding for year two of our Continuation Grant and one of the requirements is that we take our Community Assessment that we wrote and completed last year for the Baseline Grant, collecting all the data anew, and go back through it to see if there are any emerging trends or things that are changing that need to be documented. The Community Assessment is really important for us because it helps us make decisions for guiding the program and our services. For example, we need to know where the children are that are income and Head Start eligible. We want to make sure we have our classrooms and services in those areas where there is the greatest need. In the time Sarah has been here, she has noticed that those trends can change. When Sarah started working for Bear River Head Start, she taught in the Richmond classroom and it was easy to recruit children and families that were eligible to enroll in that classroom. As we've been discussing the last few months, it's really hard to find income eligible families in Richmond right now but we have greater numbers coming into

the Logan area that need services there. The biggest changes we can see in the trends for the Community Assessment this year are the population increases, continuing to have high housing costs and changes in demographics in some communities. The income levels are decreasing in some places and increasing in others. We will use the data from our Community Assessment to make sure we provide services in the right areas where there are income and Head Start eligible kids.

Motion to approve the Bear River Head Start Community Assessment

Motion: Brooks Bodily	Seconded: Karli Leonardi	Approved: Yes
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10. Vote to approve the Bear River HS/EHS (08CH012487) Continuation Grant Application in the amount of \$9,082,209 for the 2025 - 2026 grant year consisting of \$5,471,729 to serve 327 Head Start funded children in center-based option in Utah and Idaho and \$3,610,480 to serve 171 Early Head Start funded children in center-based and home-based options in Utah and Idaho. This is for funding for year two of a five-year grant cycle – Sarah Thurgood

We have prepared our Continuation Grant Application. We're on year two of our five-year grant cycle. In the grant, we report to the Office Head Start and our Regional Office everything that is different from the Baseline Grant including changes in our goals, the Community Assessment, our program services, etc. We do not need to reproduce a whole new grant application but instead outline the adjustments. The most important part of the grant application is the Budget Narrative and Budget Justification and putting the budget into the classrooms. Our funding is flat funding. We did get a COLA (Cost of Living Adjustment) Award last year that went into salaries, which is an increase in the funding amount from last year. Andy Hernandez, who is our Fiscal Officer and a partner and CPA (Certified Public Accountant) at Jones Simkins, and his staff, Sydnee, developed the budget and allocated the funds into budget classes. They have outlined how much is budgeted and any changes or funds that were moved to a different category. The financial portion of the grant application is really important in telling the Office of Head Start exactly what we are going to do with the money they will award us and we are funded at. This application is for a lot of money. It's amazing how much goes into running these programs. Centerbased is our most expensive program option.

Motion to approve the Bear River HS/EHS (08CH012487) Continuation Grant Application

Motion: Brooks Bodily	Seconded: Kila Carey	Approved: Yes
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11. Vote to approve the September 19, 2024 Policy Council Meeting Minutes – Amy Gyllenskog

After every meeting each month, Terrah, the Administrative Assistant, types up a copy of the minutes, which is a record of what happens during each Policy Council Meeting. Those minutes are sent out in the packet of information Policy Council receives each month. As you read over the minutes, if you see anything that might need to be changed or you have questions about, you can bring that to the meeting to discuss. The Policy Council Chairperson will lead the discussion about the meeting minutes. By voting to approve the minutes, you are stating that the record of the meeting is correct as far as you know.

Policy Council was asked if they had any questions about the September 19, 2024 Policy Council Meeting Minutes. No questions were asked or changes made to the meeting minutes.

Motion to approve the September 19, 2024 Policy Council Meeting Minutes

Motion: Karli Leonardi	Seconded: Kila Carey	Approved: Yes
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12. Vote to approve the September 26, 2024 Interim Policy Council Meeting Minutes – Amy Gyllenskog

Policy Council was asked if they had any questions about the September 26, 2024 Interim Policy Council Meeting Minutes. No questions were asked or changes made to the meeting minutes.

Motion to approve the September 26, 2024 Interim Policy Council Meeting Minutes

Motion: Karli Leonardi

Seconded: Kila Carey

Approved: Yes

13. Vote to approve the holding of Interim Policy Council Meetings prior to the next scheduled Policy Council Meeting as needed – Amy Gyllenskog

Because we cannot move forward with hires or transfers starting in their new positions without Policy Council approval, sometimes we have to hold extra meetings which are called interim meetings because they fall in the interim between our regularly scheduled monthly Policy Council Meetings. Some months we do not need to hold interim meetings. Other times, we do so we can get staff members started in their new positions. This item will be on the agenda every month. It is basically getting consent from Policy Council ahead of time to hold extras meeting if we need to. If there is a need for an interim meeting between this meeting and November's scheduled meeting for the 21st, the 2023-2024 Policy Council Members will be asked to run that meeting.

As a reminder, as we go through each agenda item, if there are any questions please ask or share comments so everyone understands what is happening in the meeting.

Our next items on the agenda will be updates and reports on what is happening in the program. Most of these reports are part of every regular Policy Council Meeting.

Motion to approve the holding of Interim Policy Council Meetings prior to the next scheduled Policy Council Meeting as needed

Motion: Brooks Bodily

Seconded: Karli Leonardi

Approved: Yes

14. Active Supervision Assessment Updates – Steph Wood

Steph is the Centerbased Coordinator for both Preschool Head Start and Early Head Start. Currently, the Centerbased Managers are conducting Needs Analysis and Risk Assessments for each Preschool Head Start and Early Head Start classroom. This entails health and safety checks for our facilities and classrooms and that we're identifying any issues that need to be addressed immediately to ensure safety. These assessments are done by the managers and they look at different things like how the teachers are working as a team, the playgrounds and buildings to make sure they're safe, etc. One thing we added to our Needs Analysis and Risk Assessments is making sure the sign in iPads are away from the doors. That is one thing we identified that needed to be changed so that has been added to our checklist. Once we complete these assessments, we place them in a sub folder within each classroom. This helps all of the substitutes or temporary staff that go into the classrooms to be aware of any information they need to help in the class effectively. If there is anything we identify that needs to be addressed, individual support is given. This usually will come in the way of support from their manager, Mentor Coaches, the Centerbased Coordinator, the SET (Social Emotional) Team or by the Education and Training Managers. After we collect all of this information, we compile it and use the data to address any issues and to consistently improve our program for greater implementation of active supervision and safety. This process is ongoing and we use the information gathered to guide Program Improvement and our Short-Term Goals.

15. Program Performance Report – Sarah Thurgood

We are hitting all of the milestones and are not behind on anything. Program Performance is perfect and where it should be.

16. Budget Committee & Fiscal Report – Alexander Quinn

The 2024-25 Fiscal Year is 67% complete as of September 30. Management staff will need to review the Budget Reports and bring any questions or concerns to the Fiscal Office. They have been working on the 2025-26 Early Head Start and Preschool Head Start Continuation Grant Application. The final application will be going to the October 2024 Board and Policy Council Meetings for approval and is due to the Regional Office by November 1. They are in the process of renewing the lease for the Preschool Head Start Center in Logan at 852 South 100 West. The details of the renewal are that the rate increased from \$17.55 per square foot per year to \$20.18 which is approximately a 15% increase which equates to an annual increase of \$32,033. Class B or C office space in Cache Valley is currently priced anywhere from \$19 to \$24 per square foot which puts the proposed \$20.18 rate in the lower 25th percentile for the valley. Open enrollment will be done completely through Gusto this year. Employees will receive notification in their emails when it is open. They are increasing their Maverick Card limit from \$1,000 to \$3,000 a month to be consistent with their limit with Phillips 66. Sydnee provided some budget training.

17. The Lease Agreement with TK Partners, LLC for the Logan PHS Center located at 852 South 100 West, Logan, Utah sent to Policy Council as information only – Sarah Thurgood

Alexander reviewed the lease renewal information during the Budget Committee Meeting Report. He covered the information very well. The Preschool Head Start Center in Logan is built to suit for us and is a great space. We're glad the increase wasn't higher.

18. Director's Report – Sarah Thurgood

Sarah reviewed everything necessary during other agenda items unless Policy Council had any questions. No questions were asked.
Thank you to the Policy Council Members for this last year. You have done an awesome job. I appreciate you so much, more than you can know. I always look forward to Policy Council. You are fun parents with cute personalities. I will miss you and thank you. We look forward to getting to know the new Policy Council whom we're sure will be awesome. Policy Council said they appreciate Sarah as well.

19. Board Report – Brooks Bodily

Board had a good meeting last month. Many of these same items were discussed during the Policy Council Meeting last month as well. Board reviewed the addendum to the ERSEA Recruitment and Enrollment Policy. They also reviewed the Program Improvement Report with each program area's Self-Assessment, Program Improvement, Short-Term Goals, Parent and Staff Surveys and Training and Technical Assistance Plans. They had a Fiscal and Grant training that was performed by the Fiscal Officer, Andy Hernandez. Board reviewed the Fiscal Report for the month, had a Budget Committee Report and a Policy Council Report. There was nothing further to note that would concern the Policy Council.

20. Policy Council Concerns & Other Discussion Items – Policy Council Representatives

This is an opportunity for Policy Council Members to share feedback, concerns, positive things they see going on the program or ask questions they might have. If Policy Council Members have any questions or concerns they'd like to discuss during a meeting, it is helpful to let Terrah or your Family Advocate know ahead of time so we can get them on the agenda and have the appropriate person to answer your questions available during the meeting. If something comes to mind during the meeting, this is the portion of the meeting for Policy Council to ask those questions. No questions were asked or items brought up for discussion.

21. Community Report – Policy Council Representatives

-Check your area for Halloween Coloring Contests: download a coloring page and drop it off at city office buildings
-Thursday-Saturday, October 10-12 and Monday & Tuesday, October 14 & 15: Pumpkin Walk at Elkridge Park (1100 E. 2500 N., North Logan, UT) from 10:00am-10:00pm
-Thursday, October 17: Hyrum Harvest Event at the Family Place in Hyrum (10 N. 600 E. Hyrum) from 6:00-8:30pm: bring your own bag to take home crafts and treats. Come enjoy lots of autumn fun from the comfort of your car; admission is free, costumes encouraged.
-Friday, October 25: Pumpkin Parade and Carnival at Green Canyon High School from 6:00-8:00pm
-Saturday, October 26: North Logan and USU Pumpkin Toss at Elk Ridge Park (1100 E. 2500 N., North Logan, UT) at 10:00am
-Saturday, October 26: Marvelous Adventure, superhero themed event 11am-1pm at the Cache County Event Center (490 S. 500 W. Logan): \$20 ticket includes 1 adult and 1 child, crafts, food, activities and more; expect to see and interact with favorite superheroes; Children under 2 free; Receive a \$5 discount if you bring in one of the following: Pinesol, all-purpose cleaning spray, Clorox wipes, spray sunscreen, dish soap

22. Parent Committee Meeting Report – Policy Council Representatives

We've had the first Parent Committee Meetings for each area called Family Fun Night Parent Committee Meeting and Conscious Discipline Kick Off. Some were held in September. The last one held for October was tonight in Malad. We will have more Parent Committee Meetings in November.

23. Calendar Review – Kristie Curtis

-Tuesday, November 19: Budget Committee Meeting at 10:00am
-Thursday, November 21: Policy Council Meeting at 7:00pm
-Tuesday, November 26: Board Meeting at 5:00pm
-Wednesday-Friday, November 27-29: Holiday Break, All Staff Off

24. Thank the 2023-2024 Policy Council Members for their service to Bear River Head Start – Terrah Smith

Policy Council said thank you to Terrah for her help in making sure the meetings run smoothly. Amy, the Policy Council Chair, was thanked for her service. She has been awesome to work with. We want to tell the 2023-2024 Policy Council Members who have served this past year, thank you so much for all you have done. You've gotten on all of the meeting calls and the extra interim meetings. We really appreciate that. Thank you!
As a final reminder for all the 2023-2024 Members, this should be your last meeting unless we need to hold an interim meeting before the next scheduled meeting on November 21. If that's the case, Terrah will reach out for help with that meeting. We ask that Amy, our current Policy Council Chairperson, attend the November 21 meeting to conduct and help train the new officers as they are elected. For our new, 2024-2025 Policy Council Members, we will hold elections for officers at the meeting on November 21 as well as choose times and locations for meetings, whether you want to continue calling in or meet in person.
Again, thank you so much, 2023-2024 Members. You've been awesome!

25. Vote to adjourn the October 10, 2024 Policy Council Meeting – Amy Gyllenskog

With no other business to conduct, the October 10, 2024 Policy Council Meeting was adjourned at 8:00pm.

Motion to adjourn the October 10, 2024 Policy Council Meeting

Motion: Festus Odunuga

Seconded: Karli Leonardi

Approved: Yes