

Chairperson Signature Amy Gyllenskog

Date 12-05-2024

**BEAR RIVER HEAD START POLICY COUNCIL  
2023-2024 Interim Meeting Minutes**

<b>Date:</b> Thursday, November 14, 2024	<b>Start Time:</b> 8:00PM <b>End Time:</b> 8:16PM	<b>Location:</b> Dialpad Meetings: 1-888-602-7505	
2023-2024 Policy Council Members' Attendance		YES	NO
Rachel Ekman*	Brigham Representative	X	
	Brigham Alternate		
Anna Sherman*	Tremonton Representative		X
Jessica Flinn*	Tremonton Alternate		X
Amy Gyllenskog* (Chair & Utah HSAC)	Hyde Park Representative	X	
Alexander Quinn* (Treasurer)	Hyde Park Alternate		E
Tasneem Mussaji*	Logan Representative	X	
Ashley Davis*	Logan Alternate		E
	Hyrum Representative		
	Hyrum Alternate		
	Smithfield Representative		
	Smithfield Alternate		
	Richmond Representative		
	Richmond Alternate		
Stacey Clark* (Secretary)	Malad Representative	X	
Karli Leonardi* (Idaho HSAC)	Malad Alternate		E
	Paris Representative		
Whitney Miles*	Paris Alternate		E
Kristin Fellows* (Vice Chair)	Preston Representative	X	
	Preston Alternate		
Festus Odunuga*	Nest/Koop Representative	X	
	Nest/Koop Alternate		
	Fishpond Representative		
Kila (Gifford) Carey*	Fishpond Alternate	X	
	Board Representative		
Justin Nuñez*	Community Representative		E

**\*Trained & Seated Policy Council Members**

Members needed for a Quorum: 6	
Number of Voting Members who attended the meeting: 6	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 1
Do we have a Quorum? YES	
Meeting Called to Order By: Amy Gyllenskog (Policy Council Chairperson) Meeting Facilitated By: Terrah Smith (Administrative Assistant) Additional Staff in Attendance: Steph Wood (Centerbased Coordinator), Cassie Petersen (Child Development Manager & Facilities Coordinator)	

**1. Vote to approve the hire request of Carrie Spencer as an EHS Nest/Koop Infant/Toddler Teacher Assistant – Steph Wood**

Carrie is requesting to be hired for the Early Head Start Teacher Assistant position. She has four years of experience working with children and families as well as six years of experience in leadership roles. Carrie is super excited to join the Head Start team.

**Motion to approve the hire request of Carrie Spencer as an EHS Nest/Koop Infant/Toddler Teacher Assistant**

**Motion: Kristin Fellows**

**Seconded: Tasneem Mussaji**

**Approved: YES**

**2. Vote to approve the hire request of Madisen Lloyd as a PHS Hyde Park Extended-Day Teacher – Steph Wood**

Madisen is requesting to be hired for the Extended-Day Preschool Teacher position at Head Start. She graduated from BYU Idaho with a Bachelor's Degree in Child Development in 2020. Madisen has several years of experience running a program designed for kids with behavioral and social struggles. She's excited to take the things she's learned in those different experiences and apply them here. Madisen is really excited to start and join the Head Start team as well.

**Motion to approve the hire request of Madisen Lloyd as a PHS Hyde Park Extended-Day Teacher**

**Motion: Tasneem Mussaji**

**Seconded: Stacey Clark**

**Approved: YES**

**3. Vote to approve the hire request of Danielle Samoska as the PHS Part-Day Brigham City Teacher – Steph Wood**

Danielle applied for the position of the Part-Day Head Start Teacher at the Brigham City location. She is eager to work with all of you and support children and families. Her background is in Human Development and Family Studies. She recently completed her Bachelor's Degree in that field in October. Danielle has worked in the Public Education system for the past 10 years working with all ages of students from early childhood to High School, including Special Education and Behavioral Management classrooms. Her experience has taught her the importance of creating positive, safe and engaging learning environments. Danielle looks forward to working with the Head Start program.

**Motion to approve the hire request of Danielle Samoska as the PHS Part-Day Brigham City Teacher**

**Motion: Festus Odunuga**

**Seconded: Stacey Clark**

**Approved: YES**

**4. Vote to approve the hire request of Ashley Thayn as a PHS On-Call Teacher Assistant for all areas – Steph Wood**

Ashley applied for the On-Call Teacher Assistant position. She has over three years of experience working with children as a swimming instructor. She absolutely loves working with kids and their ability to bring joy and brighten anyone's day. Ashley is currently a student in the Nursing Program at Utah State University which she really enjoys. She is excited about the opportunity to work with and support amazing children in this role at Head Start.

**Motion to approve the hire request of Ashley Thayn as a PHS On-Call Teacher Assistant for all areas**

**Motion: Kristin Fellows**

**Seconded: Festus Odunuga**

**Approved: YES**

**5. Vote to approve the hire request of Taylee Tanner as the PHS Tremonton Cubs Teacher Assistant – Steph Wood**

Taylee is requesting to be hired for the Teacher Assistant Extended-Day Preschool position in Tremonton. She's very excited for the opportunity to work with the kids. Taylee loves kids and has been a nanny for years.

<b>Motion to approve the hire request of Taylee Tanner as the PHS Tremonton Cubs Teacher Assistant</b>		
<b>Motion: Stacey Clark</b>	<b>Seconded: Kila Carey</b>	<b>Approved: YES</b>

<b>6. Vote to approve the hire request of Paige Uhlhorn as an EHS On-Call Infant/Toddler Teacher Assistant – Steph Wood</b>		
Paige is requesting to be hired for the Early Head Start On-Call Teacher Assistant position. She has a Bachelor’s Degree in Psychology and a double minor in Behavioral Health Science and Nutrition. Paige has about 12 years of experience working with children ages 0 to Elementary School age. Eight of those years, she and her family did foster care for 0-4 year olds. She is passionate about making a change in a child’s life.		
<b>Motion to approve the hire request of Paige Uhlhorn as an EHS On-Call Infant/Toddler Teacher Assistant</b>		
<b>Motion: Stacey Clark</b>	<b>Seconded: Tasneem Mussaji</b>	<b>Approved: YES</b>

<b>7. Vote to approve the hire request of Shelby Ward as the PHS Extended-Day Tremonton Aide – Steph Wood</b>		
Shelby has her certificate in Marriage, Family and Human Relations and has worked with kids her entire life. Shelby feels she’d be good for this position because she loves children and wants to see them grow and learn, be there for them and teach them.		
<b>Motion to approve the hire request of Shelby Ward as the PHS Extended-Day Tremonton Aide</b>		
<b>Motion: Stacey Clark</b>	<b>Seconded: Kila Carey</b>	<b>Approved: YES</b>

<b>8. Vote to adjourn the November 14, 2024 Interim Policy Council Meeting – Amy Gyllenskog</b>		
With no other business to conduct, the November 14, 2024 Interim Policy Council Meeting was adjourned at 8:16pm.		
<b>Motion to adjourn the November 14, 2024 Interim Policy Council Meeting</b>		
<b>Motion: Stacey Clark</b>	<b>Seconded: Kristin Fellows</b>	<b>Approved: YES</b>